



SOUTHEAST HEBREW CONGREGATION

KNESSET YEHOSHUA

10900 Lockwood Drive, Silver Spring, MD 20901

Phone 301.593.2120 • Fax 301.593.2345

SHUL RENTAL AGREEMENT

DATE(S) OF EVENT(S): _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: HOME _____ CELL: _____

E-MAIL ADDRESS: _____

FULL MEMBER: _____ ASSOCIATE MEMBER: _____ NON-MEMBER: _____

CATERER (OR SELF): _____ NUMBER OF GUESTS: _____

Please use the table below to indicate the type and number of facility uses you will need for this event.

| Packages | Package Price | | Subtotals |
|---|---|----------------------------|-----------|
| Shabbos Package | \$600 for all Shabbos meals (<i>great value!</i>) | | |
| Bris Package | \$125 | | |
| Room Rentals | Fee | Number of uses | Subtotals |
| Main Shul and Kiddush Room | \$450/use | | |
| Kiddush Room Only | \$250/use | | |
| Beis Medrash | \$300/use | | |
| Kitchen Only Rental | Fee | Number of uses | Subtotals |
| Kitchen Rental | \$25/use | | |
| Mashgiach Fee | \$20/hour | Estimated Number of Hours: | |
| Additional Rental Fee for Non-Members: \$150 | | | |
| TOTAL AMOUNT DUE: | | | |

The Hall Renter agrees to be financially responsible for any damage or loss incurred to the Shul building, facilities or grounds that may result from the event.

A 50% DEPOSIT MUST ACCOMPANY THIS RENTAL FORM. THE BALANCE DUE MUST BE PAID ON OR BEFORE THE DATE OF THE EVENT. (Please submit this form and deposit at least one month prior to your event.)

NOTE: IF you have any balance due from a prior hall rental, it must be paid in full before any new rental contract or request will be honored.

I, the undersigned, understand and agree to the financial and liability terms set forth in this Financial Agreement:

SIGNATURE

PRINTED NAME

DATE

FOR SHUL USE ONLY:

ACCEPTED BY

DATE

Mazel tov on your upcoming simcha!

We hope that you enjoy your event and have a very pleasant experience at Southeast Hebrew Congregation!

Please contact us if you have any questions or concerns.